



Dawson County Parks & Recreation

Travel Team Facility Use Agreement

706-344-3646 • 706-344-3647 (Fax) • recreation@dawsoncounty.org

Facility will be utilized for travel team practices and games. The following rules and regulations will apply and must be followed. Failure to comply could result in future loss of facilities.

GENERAL RULES

- Park facilities (including concessions) may not be used for personal gain, monetary or otherwise -- NO EXCEPTIONS!
- Head coaches are responsible for any problems involving conduct and attitude regarding coaching staff, players, and spectators.
- Park staff will deal with head coaches only. Any complaints or requests should go through head coaches.
- Head Coach is responsible for picking up trash on and around facility after each practice, game, etc.
- Team must abide by Park rules and Zero Tolerance Policy (included with this packet).
- No guarantee on refunds for canceled or rescheduled events (See enclosed refund policy).

TEAM REGISTRATION AND SELECTION PROCESS

- Teams shall request facility use during the designated registration period of July 1-15
Terms of this agreement will be August 1 thru July 31
It is the team's responsibility to submit a new "Notice of Intent" for the next season
- Registration will consist of the following requirements:
 1. Completion of "Notice of Intent" (included in this packet) and roster
****Completion of the "Notice of Intent" does not guarantee facility use****
****Verbal requests are not accepted****
 2. Submit payment in full upon confirmation of team selection (see rates below)
- Park staff will review all "Notice of Intent" submitted by July 15 and will award slots by July 31
- During the selection process, primary consideration will be given to:
 - A. Teams made up of Dawson County participants (Does the team consist of DC participants?)
 - B. Number of Dawson County participants on the team (Out of the teams made up of DC participants, which team has the most DC participants?)
 - C. Coaches from Dawson County (Are there any DC coaches on the team?)
 - D. Review of teams applying for each age group (Is the team a returning team? Is the team wishing to use a field currently not being used? Etc)
 - E. Order in which teams submitted Notice of Intent and Roster (incomplete rosters will be accepted for those teams still in the process of holding try-outs)
- Teams requesting facility use after July 15 will be considered only if space allows and will be accepted on a first-come, first-serve basis. (Rules A-E above will be void after July 15)
- Parks & Recreation will admit a limited amount of teams per season for facility use and reserves the right to deny any requests for facility use
- Only one (1) team per age group will be allowed per season, unless space permits otherwise
- Due to implementation of new rules and guidelines, travel teams from previous seasons/years will be held accountable for all dates and regulations listed above.

FEES

Payment will not be collected until team is officially approved.

Practice-only Season

- \$350 per team (plus an additional \$20 each for non-Dawson County resident players)
- Fee allows for 2 practices per week, contingent upon availability
- No games will be scheduled

Game & Practice Season

- \$800 per team (plus an additional \$20 each for non-Dawson County resident players)
- Fee allows for 2 practices per week, contingent upon availability and up to 12 game dates total (double-headers count as 1 date)

Unused game dates may not be carried over to other events or seasons

If more than 12 dates are needed, standard rates will apply for additional dates (See park staff for rates)



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SCHEDULING

Specific dates and times for practices, games, etc. must be scheduled in accordance with the following:

- ▶ Requests for facility use must be approved prior to usage
- ▶ Activities must be coordinated and scheduled at least 7 days in advance
- ▶ Parks & Recreation reserves the right to deny any requests made with less than 7 days notice
- The following are the only days available for scheduling: Wednesdays, Fridays, Saturdays after 5pm, and Sundays after 1pm
Available days and times are subject to change during Recreation league seasons.
- Depending on the number of teams registered, Parks & Recreation reserves the right to schedule practices and assign times, dates, and the number of practices per week
- Cancellation/rescheduling of practice, game, etc. must be communicated to Parks & Recreation staff within a reasonable amount of time in order to avoid undue field preparation and staffing hardships
If a coach cancels a game after Park Staff has fully prepped the field for a baseball or softball game, the game will count toward game allowance for the season.
- Parks & Recreation will not be responsible for scheduling umpires or concessions for your activities
- Parks & Recreation does not review league websites for updates; therefore, it is the responsibility of the head coach or team director to provide updates to Parks & Recreation in regards to practice and game dates, times, and locations
- Parks & Recreation reserves the right to cancel any practice, game, etc. due to inclement weather
- Parks & Recreation leagues, programs, and activities take precedence over travel team usage and facility availability

FIELD PREPARATION (for baseball/softball only)

- Park staff will make every effort to prepare field for games if notified properly and with appropriate information (field dimensions, dates, times, etc.)
- Park staff will prepare the field as follows:
 - Practices, try-outs, or any other non-game field use:
 - ▶ Drag infield, as needed
 - ▶ Set bases at appropriate dimension
 - ▶ Set pitching mound/rubber at appropriate dimension
 - Games:
 - ▶ Drag infield
 - ▶ Stripe foul lines
 - ▶ Paint bases
 - ▶ Set bases at appropriate dimension
 - ▶ Set pitching mound/rubber at appropriate dimension
- Park staff will prepare facilities based on original schedule submitted at registration unless updated schedule is submitted
- If field is fully prepared for a game that does not take place due to forfeit or failure in properly notifying Parks & Recreation, said game will count toward your 12-game date allowance and may not be rescheduled
- If you arrive for a practice, game, etc. on a date that is not on the schedule that Park staff has on file, the field will not be prepared and you will use the field in its current condition, if available
- At no time may anyone other than park staff use park equipment (if you need assistance, please locate a park staff member on duty)
- In the event of rain, Diamond Dry may be used by Park staff to help prepare the field (if time allows). You will be allowed 5 bags per game date at no extra cost; however, if Park staff deems it necessary to use more than 5 bags in order to prepare the field properly, you will have the option of purchasing additional bags at \$10.00 per bag. If you waive this option, the field will not be usable; therefore, your activity will be cancelled. Unused Diamond Dry may not be carried over to future game dates.

CONCESSIONS

As of November 2007, event organizers will have the option of operating their own concessions during their scheduled events only. The actual concessions area/room, products, and equipment will not be available for use; however, event organizers may set up their own concessions area, using their own tents, tables, etc. There may be multiple events taking place simultaneously; therefore, multiple concessions sales may occur.



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Travel Team Facility Notice of Intent

Year of Season: _____ Age Group: _____

Organization/Team Name: _____

Contact: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email Address: _____

Address: _____

Please circle one location: Veterans Memorial Park Rock Creek Sports Complex

Please circle one season type: Practice-only season Game & Practice season

Baseball/Softball

Field #: _____ Base Distance: _____ Mound Distance: _____

Soccer

Field #: _____ Field Dimensions: _____

Basketball

Gym: _____ Goal Height: _____

The undersigned agrees to assume all risks and hazards incidental to participation in events, programs, or facility use and any damage that may occur during an event while at Veterans Memorial Park and Rock Creek Sports Complex. I hereby release, absolve, and agree to hold harmless Dawson County, the Dawson County Recreation Board, sponsors, supervisors, and all other persons and legal entities acting on behalf of the Dawson County Recreation system, the Dawson County Recreation Board, and Dawson County.

By signing below, I agree that all completed information is accurate to my knowledge. I also acknowledge that I have received a copy of, and have read and understand, the Dawson County Parks & Recreation rules, Refund Policy, Zero Tolerance Policy, and the Parks & Recreation Ordinance.

Due to the overwhelming number of requests by traveling teams for facility space, it has become necessary to implement changes and additions to the previous guidelines. Please make sure to read over and understand all rules and requirements before signing.

Signature: _____ Date: _____

OFFICE USE ONLY

Registration Fee \$ _____ Out of County Fee \$ _____ Total Paid \$ _____

Cash Receipt # _____ Check # _____ Credit Auth # _____

Park Employee Signature _____ Date Received _____

Team Status: Accepted Denied

Reason for Denial _____

3 Park Employee Signature _____ Date _____

Traveling Team Roster Sheet

Head Coach: _____
Home Phone #: _____
Work Phone #: _____
Cell Phone #: _____
 Team Name: _____

Assistant Coach: _____
Home Phone #: _____
Work Phone #: _____
Cell Phone #: _____
 Age Group: _____

	Phone #	Home Address
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____

----- **Office Use Only** -----

Number of non-Dawson County residents on roster: _____ X \$20 = _____
 Amount & Method of Payment (Include Check # and/or Receipt #): _____
 Employee Name: _____
 Employee Signature: _____ Date: _____



Dawson County Parks & Recreation

Park Rules

1. NO alcoholic beverages allowed in park. Violators will be removed from premises by the proper authorities.
2. NO profanity allowed.
3. NO glass containers allowed. Please use paper or plastic for safety reasons.
4. NO cleats allowed in the lobby or the gym.
5. Anyone found destroying park property will be fined for restitution. Violators will be prosecuted.
6. Anyone in the park 12 years old or younger must have adult supervision at all times while on park premises. Adult supervision includes parent, grandparent, legal guardian, or other responsible adult that has agreed to assume responsibility for the child.
7. NO smoking allowed inside buildings or in dug-outs.
8. Speed limits will be strictly enforced. All pedestrians have the right of way. Parking is permitted in designated areas only. Violators will be issued a citation by the Dawson County Sheriff's Office.
9. Anyone ejected from the park or a game for any reason will pay a \$50.00 fine, will receive a 2-game suspension, and must leave the premises immediately. The fine must be paid and suspension served before he/she may participate in any future park activities. This includes spectators.
10. All complaints must be in writing.

Refund Policy

Effective September 1, 2007 Dawson County Parks and Recreation hereby implements the following refund policy;

Any activity cancelled by DCPR will be refunded in full or credit given towards another available sport, activity, event or facility rental.

Youth Sports Registration Fees – No refunds will be granted, except in the event of injury, prior to the first game and which prevents the player from participating for the remainder of the season. Requests for refunds in these circumstances must be accompanied by a doctor's certification of injury. Eligible refunds may be assessed a \$10 administrative fee and cost of the uniform and equipment for the sport. Refunds may be granted in the form of a credit for future registration fees, classes and other activities.

Classes, Camps, and other Activities – Refunds for classes, camps, and other activities require a written request be made 2 full business days prior to the start date of the activity in order to receive a refund. A \$10 administrative fee will be assessed on the refunded amount. Eligible refunds may be granted in the form of a credit for future classes, facility rentals and/or registration fees.

NO EXCEPTIONS WILL BE MADE TO THIS REFUND POLICY! REFUND REQUEST FORMS ARE AVAILABLE IN OUR OFFICE OR BY EMAILING recreation@dawsoncounty.org.



Dawson County Parks & Recreation

Zero Tolerance & Conduct Policy

By Resolution of the Dawson County Parks and Recreation Board we hereby adopt the following policies, effective February 3rd, 2005

Georgia Recreation and Parks Association Sportsmanship and Conduct Policy:

Positive cheering by players, coaches and spectators is encouraged. Any negative cheering/yelling may result in a warning or removal from the site, whether it is for or against your team.

In addition, negative comments to or about officials/referees may also result in a warning or ejection.

Any player, coach or spectator ejected from a park event will receive a 2 game suspension and a \$50.00 fine. This penalty must be served before returning to a park sponsored event.

Dawson County Parks and Recreation ZERO TOLERANCE POLICY:

~This policy is implemented for the purpose of upholding a safe, healthy and enjoyable recreation environment for all the citizens of Dawson County, our visitors and most of all, our youth.~

Players, coaches, parents or any spectator ejected from a park sponsored event will be placed on probation for one year and receive 2 game suspension and a \$50.00 fine. Depending on the severity of the ejection, coaches and players may be banned from participating in park activities for a period of time to be determined by the recreation board of Dawson County.

Anyone using profanity, either by word or gesture, towards players, coaches, spectators, officials or staff before, during or after a park sponsored event shall receive a 2 game suspension and a \$50.00 fine.

Anyone guilty of making gestures, considered to be threatening, towards players, coaches, spectators, officials, staff or any visitor will receive a 2 game suspension and a \$50.00 fine.

Anyone guilty of fighting, pushing, striking or other negative physical contact, while on park property, will be ejected from the premises. Incidents occurring before, during, after or related to sporting events will constitute a 2 game suspension and a \$50.00 fine. In addition, depending on the severity of the incident, persons involved may receive additional suspensions, probation, fines and penalties upon review by the recreation board.

Any behavior by a coach, players, spectator or visitor which serves to incite others to become disorderly will constitute a 2 game suspension and a \$50.00 fine.

Absolutely no use of drugs or alcohol will be tolerated while on park property. Use of tobacco products is restricted to designated smoking areas and will not be allowed in dugouts, playing areas or bleachers.

Violations of the above policy will be handled in accordance with penalties set forth. However, Dawson County Parks and Recreation and the Dawson County Recreation Board reserve the right to impose penalties greater than those outlined if a situation dictates, based on severity. We further reserve the right to suspend coaching, player and spectator privileges where appropriate.

Appeals may be filed, in writing, with Dawson County Parks athletic or administrative staff. Hearings will be conducted at the next park board meeting.