



Celebrating 46 years of Parks & Recreation in Dawson County

SPRING SPORTS OPENING DAY

March 24, 2018

VENDOR APPLICATION
PACKET

Opening Day Event Overview

Opening Day is the big kick-off day for Spring Sports, where all teams are invited to come out to enjoy the wide variety of concessions, games, and activities. Spring sports participants, ranging from the 4-year-olds playing soccer to the 14-year-olds playing baseball are recognized for their involvement in our biggest youth sports season of the year.

With over 1,000 children participating in Dawson County Parks & Recreation spring sports, Opening Day attendance is expected to be over 2,500 people, including participants, parents, family, and friends.

The event is scheduled to begin at 12:00PM and end by 4:00PM. Vendors, children's activities, and exhibition games will take place throughout the day, with participants and event-goers coming and going as the day progresses.

The entire community is invited to attend; however, the majority of the attendance is comprised of spring sports participants and their family and friends.

Vendor and Non-Profit Information

Vendors - 20% of gross sales (deposit required)

- Outdoor booth space (limit 1 booth space per company/organization)
- 1 table (8 ft. maximum length) provided
- Vendor pays non-refundable \$50 deposit to reserve booth space
- Vendor pays 20% of gross sales at the end of the event
 - 20% payment is collected only if 20% of total gross sales exceeds deposit (\$50)*
- Generators, tents, and signs/banners permitted

Non-Profit (no sales) - No charge

- For non-profit organizations only; sales are prohibited
 - Those wishing to sell merchandise must apply as a Vendor and pay Vendor fees*
- Outdoor booth space (limit 1 booth space per organization)
- Limit 1 table (8 ft. maximum length), upon availability and is not guaranteed
- Product sampling or promotional giveaway
- Generators, tents, and signs/banners permitted

**Spring Sports
OPENING DAY**

Dawson County Parks & Recreation Event Vendor/Non-Profit Application

445 Martin Rd. • Dawsonville, GA 30534
706-344-3646 • 706-344-3647 (Fax)
recreation@dawsoncounty.org

This vendor agreement is entered into by and between Dawson County Parks & Recreation (DCPR) and

Vendor Information

Company/Organization: _____

Contact Person: _____

Address: _____

Office Phone: _____ Cell Phone: _____

Fax Number: _____ E-mail: _____

Booth Space Information

Please check: Vendor Non-Profit (no sales)

Please list all goods/services for all that apply for your booth:

Food _____ Drink _____

Novelty/Souvenir _____ Service _____

Promotional/Give-aways _____ Other _____

Will you be using a generator? Yes No

Please list any special requests for your booth: _____

Vendor Authorization

I have read, understand, and agree to the Contract Terms & Conditions (Page 4).

Authorized Signature: _____ Date: _____

DCPR USE ONLY

Booth Fee: \$ _____ Total Paid: \$ _____

Cash Receipt #: _____ Check #: _____ CC Auth #: _____

Park Staff Authorization: _____ Date: _____

Vendor Contract Terms & Conditions

1. This agreement shall be effective for the Opening Day event.
2. Applicant agrees to comply with all of DCPR's time deadlines throughout the term of this agreement.
3. All goods and services at DCPR events must be family-friendly and suitable for all ages. All goods and services are subject to DCPR's approval.
4. Booth placement within the event area is at the discretion of DCPR.
5. DCPR will not be held liable for any damages to the applicant's property throughout the term of this agreement.
6. Each designated space will be a 20 ft x 18 ft space located in the small parking section and grassy area beside the Rec. Center.
7. Unless noted otherwise, each booth space includes 1 table (8 ft.) and 2 chairs.
8. Applicant is responsible for providing all necessary equipment for space (including drop cords, gas for generator, etc.)
9. A completed application and payment in full must be submitted by the designated deadline in order to guarantee booth space.
10. Applicant agrees to comply with all of DCPR's Park Rules throughout the term of this agreement.
11. Applicant may elect to schedule an appointment with Park Staff to visit the event site prior to event date.
12. Applicant is responsible for all set up and break down associated with booth space.
13. Applicant is responsible for picking up all trash and clearing out booth space at the end of the event.
14. For the safety of all involved, applicants must wait until the end of the event to begin breaking down their booth and exiting the event area. Access into the event area will not be granted without Park Staff authorization.
15. Vendors are required to pay the \$50 deposit. If application is denied, deposit will be refunded in full.
16. The following payment methods are accepted:
 - Cash
 - Check made payable to Dawson County Parks & Recreation
 - Credit/Debit card (3% fee applies)
17. All payments are final.
18. Favorable acceptance of application is based on meeting the terms and conditions listed above in a safe and efficient manner.

Incident Weather Plan

In the event of inclement weather, vendors, food sales, and inflatable activities will be relocated to Rock Creek Rec. Center. All other activities and events are subject to cancellation.

Weather information line: 706-344-3646 Ext. 500. Weather updates for Opening Day will be made no earlier than 7:00AM on event day.

For more information, please call 706-344-3646 or E-mail recreation@dawsoncounty.org.

Please submit application and payment to Rock Creek Sports Complex.

Drop off: 445 Martin Road Dawsonville, GA 30534

Mail to: P.O. Box 808 Dawsonville, GA 30534

E-mail to: recreation@dawsoncounty.org

Fax to: 706-344-3647