



RESIDENTIAL BUILDING PERMIT CHECKLIST

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| <input type="checkbox"/> Approved Recorded Plat (Clerk of Courts) | <input type="checkbox"/> Paid Tax Receipt (Tax Commissioner) |
| <input type="checkbox"/> Driveway Permit (Public Works) | <input type="checkbox"/> Septic Tank Permit/Letter (Env. Health Dept.) |
| <input type="checkbox"/> Labeled Floor Plans (8 ½ x 11) | <input type="checkbox"/> Restroom Facilities Form (Env. Health Dept.) |
| <input type="checkbox"/> Site Plan (Showing the current building setbacks for the proper zoning. Show and label the size and location of proposed and existing structures on the site and distances from lot lines. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot.) | <input type="checkbox"/> Public Water Letter (Etowah Water & Sewer Authority OR Community Well Service Provider) |
| | <input type="checkbox"/> Completed Application |
| | <input type="checkbox"/> Release Form |
| | <input type="checkbox"/> Builder's License/Registration/State Card |

All plans for additions, build outs, and renovations must show the project location in relation to the entire existing floor/structure of the building in which said construction is being done.

A complete set of approved plans and specifications SHALL BE MAINTAINED ON THE CONSTRUCTION SITE at all times.

All revisions to plans shall be approved prior to the start of the said construction.

Type of Permit: _____ Land Disturbance ____ Yes ____ No

Location of Project: _____

TMP# _____ Zoning of the Property: _____

Installing: Plumbing ____ Electric ____ HVAC ____

Directions to the property: _____

<u>Project Footage under Roof</u>		<u>Project Footage NOT under Roof</u>
Basement: _____	Garage: _____	Decks: _____
1 st Floor: _____	Storage: _____	Patios: _____
2 nd Floor: _____	Other: _____	Total: _____
Porches: _____		(not under roof)
Total: _____		Sq. Ft. of Pool: _____
(under roof)		

Estimated Cost of the Project: _____ Existing Residence: Yes ___ No ___

Setbacks: Front _____ Rear _____ Right _____ Left _____

Construction Materials: Floor: Concrete ___ Wood ___
 Walls: Metal _____ Wood _____
 Roof: Asphalt Shingles ___ Cedar Shakes ___ Metal ___

Stories _____ Rooms _____ Baths _____ Bedrooms _____

Water System: Public ___ Community Well ___ Well ___ Septic Number: _____

Type of Heat: Electric _____ Gas _____ Propane _____

Power Company: Amicalola _____ Georgia Power _____ Sawnee _____

Owner Name: _____

Owner Mailing Address: _____

Owner City & Zip: _____ Owner Phone: _____

24 Hour Contact Name: _____ Contact Phone: _____

E-Mail Certificate to be sent to: _____

Contractor Name: _____ Contractor License # _____

Contractor Mailing Address: _____

Contractor City: _____ Contractor Phone # _____

Contractor E-Mail Address: _____

Electrical Contractor Company Name: _____

Plumbing Contractor Company Name: _____

HVAC Contractor Company Name: _____

Release Form

Please initial to all that apply:

All projects must be designed in accordance with the following adopted codes:

2012 International Building Code with Georgia Amendments
2012 International Residential Code with Georgia Amendments
2010 International Fire Code with Georgia Amendments
2012 International Plumbing Code with Georgia Amendments
2012 International Mechanical Code with Georgia Amendments
2012 International Fuel Gas Code with Georgia Amendments
2009 International Energy Conservation Code with Georgia Amendments
2014 National Electrical Code with Georgia Amendments
2010 Department of Justice ADA Requirements
Dawson County Adopted Ordinance

Acknowledgement/Initial: _____

_____ This is to certify that if the property is adjacent to an Agricultural District, an ongoing use which may produce odors, noise, dust, and other effects which may not be compatible with the applicant's project/development. Nevertheless, understanding the effects of the adjacent Agricultural use, the applicant agrees by executing this, waives any objection to those effects and understands that his district change and/or permits are issued and processed in reliance on his agreement not to bring action asserting that the adjacent uses in the Agricultural district constitute a nuisance against local governments and adjoining landowners whose property is located in an Agricultural district.

_____ Temporary connection shall not exceed the period of time in which the building permit is valid or completed. Not to exceed the permits the state licensed electrician who has requested this release accepts all liability and responsibility for the use of electricity at this locations. It is understood that no occupancy will be allowed during this temporary connection period and any violation will result in a citation and disconnection of service without any notice. By requesting this inspection the licensed electrician, builder, and/or owner understand the requirements for temporary power and will relieve Dawson County and it's inspectors from any liability or loss for ordering connection or disconnection of electrical service. It is also understood that he/she is to have a Dawson County Business License or is registered with Dawson county to be able to work within the County.

_____ Any person acting without a licensed residential contractor to build his/her structure/building on his/her own real property, shall not be eligible to construct another building/structure for a period of 24 months from the time a Certificate of Occupancy/Completion has been issued. Further, such person may not delegate the responsibility to directly supervise and manage all or part of the work relating thereto to any other person unless that person is licensed by the State of Georgia. O.C.G.A.43-41-17-H.

Signature of Applicant/Applicant's Representative

Date

Revised: 12-01-2015